



STATE OF ARKANSAS

Office of the Circuit Judge
Third Division

TWENTY-SECOND JUDICIAL DISTRICT

GRISHAM A. PHILLIPS
CIRCUIT JUDGE
SALINE COUNTY COURTHOUSE
200 N. MAIN
BENTON, ARKANSAS 72015
Phone 501-303-5628
Fax 501-303-5629

June 23, 2005

The Honorable Jim Hannah
Chief Justice
Arkansas Supreme Court
625 Marshall Street
Little Rock, AR 72201

RE: Administrative Plan for District 22

Dear Judge Hannah:

The judges in our district have conferred and are in agreement that our Administrative Plan is working well and needs no changes at this time. Therefore, please allow our current plan to remain in effect for the coming year.

Best regards,

Grisham A. Phillips
Administrative Judge -- Dist. 22

GAP:lbg

cc: Honorable Robert Garrett
Honorable Gary Arnold

LINDA DYER
OFFICIAL COURT REPORTER
501-316-2468

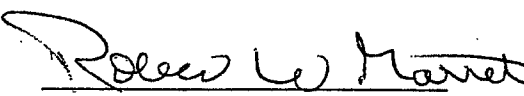
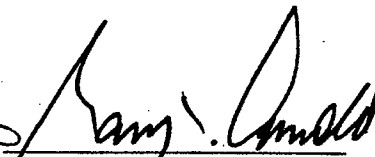
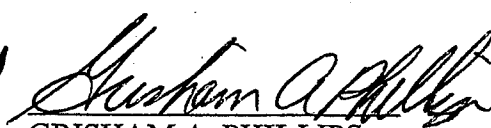
LISA GRAVES
CASE COORDINATOR
501-303-5628

AMENDMENT TO THE ADMINISTRATIVE PLAN FOR
CIRCUIT COURT ADMINISTRATION IN THE TWENTY-SECOND JUDICIAL DISTRICT

On this 5th day of February, 2004, pursuant to the Per Curiam of the Supreme Court of Arkansas on January 22, 2004, In re: Administrative Order Number 14, the Administrative Plan for the Twenty-Second Judicial District is hereby amended as follows:

Domestic relations division cases shall be exclusively assigned to the Division I Circuit Judge. "Domestic relations" means cases relating to divorce, annulment, maintenance, custody, visitation, support, paternity and domestic abuse.

Except to the extent modified by the preceding paragraph, the current Administrative Plan shall continue unchanged, subject to approval by the Supreme Court of Arkansas. A copy of this Amendment shall be forwarded to the Supreme Court of Arkansas, the Saline County Circuit Clerk and the Saline County Clerk.

 ROBERT W. GARRETT CIRCUIT JUDGE DIVISION I	 GARY M. ARNOLD CIRCUIT JUDGE DIVISION II	 GRISHAM A. PHILLIPS CIRCUIT JUDGE DIVISION III
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DIVISIONS OF CIRCUIT COURTS
Administrative Plan - as Amended July 2, 2001
District 22

I. Circuit Judges

- A. Position One - Honorable Robert W. Garrett
- B. Position Two - Honorable Gary M. Arnold
- C. Position Three - Honorable Grisham A. Phillips

II. Administrative Plan

A. Policy

1. Position One shall be primarily responsible for the following cases:
 - a. Probate 100%
 - b. Domestic Relations 90%
 - c. Civil 10%
2. Position Two shall be primarily responsible for the following cases:
 - a. Juvenile 100%
 - b. Criminal 40%
 - c. Civil 35%
3. Position Three shall be primarily responsible for the following cases:
 - a. Criminal 60%
 - b. Civil 55%
 - c. Domestic Relations 10%
4. Each judge shall be available for exchange of cases with the other judges, and no judge shall refuse assignment of a case solely on the grounds that he is not responsible for that type of case.
5. The judges within this district have unanimously agreed upon the herein division of duties and further agree that this plan shall not be altered except upon a unanimous agreement. The judges shall meet from time to time, and in any event, no less than once every six (6) months, for the purpose of reviewing this plan and ensuring the effective administration and assignment of cases, as well as the equal apportionment of cases within the district.
6. This plan was submitted to the Saline County Bar Association which unanimously endorsed the proposal.

B. Case Assignment and Allocation

1. The Circuit Clerk shall be responsible for the assignment of cases in accordance with this plan. In the event the Clerk is unable to determine to what category a particular case belongs, or unsure as to which judge the case shall be assigned, the Clerk shall inquire with one of the judges for help in the determination. If the judge is unable to make such a determination, he shall consult with the other two judges, and, after agreement has been reached as to the case involved, the Clerk shall be properly advised, and the case assigned accordingly.
2. Criminal, Civil, and Domestic Relations cases shall be assigned by lot in the proportions set forth above, except as follows.
3. Child Support Enforcement cases (Domestic Relations) shall be assigned to Position Three.
4. Appeals from Municipal Court to Circuit Court, both criminal and civil, shall be assigned to Position Three.

C. Caseload Estimate

Position I	1650 cases
Position II	1650 cases
Position III	1650 cases

APPROVED BY:

Judge -- Position I

Judge -- Position II

Judge -- Position III